



Chairman: Cllr C Nicholson

Clerk: Sarah Kyle, Hill House, Walton, Brampton, CA8 2DY  
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8<sup>th</sup> May 2025

Dear Councillor

A meeting of Stanwix Rural Parish Council is to be held on **Wednesday 14<sup>th</sup> May in Crosby Parish Hall**. This is a public meeting and all members of the press and public are welcome to attend. The meeting will directly follow the Annual Parish Meeting which begins at 7pm.

**THIS MEETING WILL BE AUDIO RECORDED FOR TRANSCRIPTION PURPOSES – A COPY OF THE RECORDING WILL BE AVAILABLE UPON REQUEST BY EMAIL FROM THE CLERK**

Yours faithfully

A handwritten signature in black ink, appearing to be 'S. Kyle', written over a horizontal line.

Sarah Kyle, Clerk & Responsible Financial Officer

### **Agenda**

#### **1. Election of Chairman**

The successful nominee will sign the Declaration of Acceptance of Office

#### **2. Apologies for Absence**

To receive written apologies and approve reasons for absence

#### **3. Minutes of the Meeting of the Parish Council held on 9<sup>th</sup> April 2025**

To resolve to authorise the Chairman to sign to approve the accuracy of the minutes

#### **4. Declarations of Interest and Request for Dispensations**

- a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to
- b) receive declarations by members of interests in respect of items on this agenda

#### **5. Public Participation**

In accordance with [Standing Orders](#) 3e – 3k, the Chairman will, at his discretion:

- a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
- b) receive reports from Cumberland Councillors

#### **6. Planning Matters**

##### **6.1 To Consider New Applications:**

**25/0032/S211 Rickerby Lodge, Rickerby Mews, Rickerby, Carlisle, CA3 9AA** - Works To 1no. Leylandii, 3no. Beech, 1no. Yew & 1no. Lime Tree In Rickerby Conservation Area

##### **6.2 To Receive Permission Notices:**

**25/0047 Rose Cottage, Crosby Moor, Crosby on Eden, Carlisle, CA6 4QX** - Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 23/0501 (Demolition Of Existing Dwelling; Erection Of 1no. Replacement Dwelling With Detached Garage) To Increase The Height Of The Garage By 1m

##### **6.3 Receive Updates regarding Ongoing Planning Issues:**

**23/0347 Land at Brunstock Lane, Houghton, Carlisle** - Residential Development Consisting Of 163no. Dwellings & Associated Infrastructure

## **7. Village Matters**

### **7.1 Drainage**

To consider an update with drainage matters on Houghton and Linstock Village Greens

### **7.2 Linstock Track Repairs**

To authorise necessary expenditure to repair the track at Linstock (quotes of £1575 and £1136 received)

## **8. Administrative Matters**

### **8.1 Appointment of Vice Chairman To appoint a Vice-Chairman for the Council year 2025/26**

### **8.2 Cumberland Council Housing Strategy - Formal Stakeholder Consultation**

To ratify the Council response

### **8.3 Programme of Meetings**

To consider the proposed calendar of meeting dates

### **8.4. Review of Policies and Procedures**

To consider the review undertaken by the clerk of the Council's Standing Orders; Financial Regulations, complaints procedure; procedures and practices in respect of freedom of information, General Data Protection Regulations; and policy for dealing with the press/media, with no amendments suggested

### **8.5 Carlisle Rural Traffic Regulation Order (TRO) Review – Request for Input**

To consider the Council's response

### **8.6 Housing Strategy Consultation**

To resolve to ratify the Council's submitted response

## **9. Clerk's Report**

To receive a verbal report detailing updates from the last meeting

## **10. Highways**

### **10.1 Verges, Houghton**

To consider ongoing issues with the grass verges in Houghton

## **11. Finance Matters**

### **11.1 Payments**

To consider authorisation of payments as detailed in the shared document SR0525

### **11.2 Bank Reconciliation**

To note the bank reconciliation to 30<sup>th</sup> April 2025 as detailed in the above-mentioned SR0525

### **11.3 Receipts**

To note income received of precept

### **11.4 Internet Banking**

To reconfirm approval for the Clerk to authorise Internet banking payments; also to confirm approval for the direct debit for ICO and pension payments to continue

### **11.5 Bank Mandate/Signatories**

To resolve to update the bank mandate following the resignation of A. Coles

## **12. Councillor Matters**

An opportunity for Councillors to raise issues on behalf of residents in their ward.

*Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.*

## **13. Date of Next Meeting**

To resolve that the next meeting of the Parish Council be held on Wednesday 11<sup>h</sup> June in Crosby Parish Hall at 7.30pm. Agenda items must be submitted to the Clerk by 2 June 2025